

Majestic Way Elementary School

Emergency Preparedness Information

In the event of a catastrophe during the school day, we must be prepared for a 12 hour or longer wait for many parents to make their way from home or work to school to pick up their children.

In preparation, it will be necessary to have food and drinks available. We have a small supply of water stored at the school. However, we are asking that you send a food pack to school with your child, in the event where your child may not be able to be immediately picked up during and after an emergency.

During a major catastrophe, such as a serious earthquake, the following emergency procedures will be in effect:

- No student will be dismissed from school unless a parent (or individual designated by parent) comes for him/her.
- No child will be allowed to leave with another person, even a relative or baby-sitter, unless we have written permission to that effect, or that particular person is listed on the Student Verification Form / Student Emergency Card in our files. With this in mind, if your child's information is not up to date, please update or request a new sheet from our office.
- All parents, or designated parties, who come for students, must sign them out at the STUDENT RELEASE STATION, which will be located behind portable P6 (next to Kindergarten playground).
- We are prepared to care for your child in times of critical situations if you are unable to reach the school.
- Do not call the school. We must have the lines open for emergency calls.
- Following an earthquake or other emergency, WALK to school. The school access routes and street entrance area must remain clear for emergency vehicles.
- Turn on your radio or television for information and / or directions.
- **PLEASE NOTE, STUDENTS WILL BE EVACUATED TO BERRYESSA CREEK PARK, RIGHT BEHIND THE SCHOOL, IF NECESSARY.**

Thank you for your cooperation.

**Please keep this form at
home for your reference.**

Majestic Way Elementary School Emergency Snack-Pak

As part of our Emergency Preparedness Plan, we are requesting that each student bring to school a supply of non-perishable snack foods that require no preparation and can be opened without the aid of special tools. Please also enclose a recent picture of your child, a family photo, and a heavy black garbage bag. Below is a sample of items that may be placed in your child's bag. Label the back of the pictures with the child's first and last name. Place all items in the Ziploc bag that has been provided. At the end of the school year, all items will be returned. Please label the Ziploc bag with your child's name on the inside, and enclose within the pouch the completed "tear-off" section below.

Suggested items for storage:

- "Juice Box" container of fruit drink (6 oz.)
- Small water bottle
- Granola Bar
- Sealed Dried Fruits
- Beef Jerky
- 1 - Photograph of Child
- 1 - Photograph of Family
- 1 - Heavy Black Garbage Bag

These food items should supply enough sustenance for an extended stay at school.

PLEASE RETURN FORM BELOW. PLACE IN ZIPLOCK BAG AND RETURN TO YOUR CHILD'S TEACHER NO LATER THAN MONDAY, JANUARY 22, 2018.

Parent / Guardian Names	Cut Off Here	
	Home Phone	Day Phone
Mother _____ Print Name	_____	_____
Father _____ Print Name	_____	_____

Please list names of other person(s) who you authorize to pick-up your child from school if you are unable to pick him/her up.

	Home Phone	Day Phone
Person #1 _____ Print Name	_____	_____
Person #2 _____ Print Name	_____	_____

FOLD HERE & PLACE IN PLASTIC ZIPLOCK BAG WITH STUDENT NAME ON TOP
MAJESTIC WAY ELEMENTARY SCHOOL EMERGENCY PREPAREDNESS FORM

Student name: _____
Print Name

Teacher: _____ Room: _____
Print Name

Parent signature: _____ Date: _____

____ Please check here to indicate that you have included additional information that the school needs to be aware of on the reverse side of this form.