

BERRYESSA UNION ELEMENTARY SCHOOL DISTRICT  
**BULLYING/HARASSMENT COMPLAINT FORM**

Date Filed: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone #: \_\_\_\_\_

Zip Code: \_\_\_\_\_

School: \_\_\_\_\_

Please identify yourself as a:

Student\_\_\_ Parent/Guardian\_\_\_ Employee\_\_\_ Volunteer\_\_\_ Other\_\_\_

**Please check the type of bullying that has occurred (more than one can be checked):**

**Verbal Abuse**

(name calling, racial remarks, belittling,  
Can be done over the phone, in writing,  
in person, text, email)

**Physical**

(hitting, kicking, shoving, twisting  
limbs, spitting, or destroying personal  
belongings)

**Extortion**

(verbal or physical bullying for money  
or personal items)  
are a victim of a group)

**Hazing**

(having to participate in an act of physical or  
emotional harm to be part of a group, or

**Indirect Bullying**

(rejection, exclusion, ignoring,  
alienating or isolating to purposely cause  
emotional distress)

**Cyber Bullying**

(using technology to harass, threaten, or  
target another person-text, instant message,  
email, Facebook, videos, Instagram, etc.)

Date(s) of alleged bullying or harassment: \_\_\_\_\_

Person(s) alleged to have committed the bullying or harassment:

\_\_\_\_\_  
Name of victims (optional): \_\_\_\_\_

Description of the incident: Use specific dates, times, locations, names, etc. if possible. Use the  
backside of this form if necessary.

\_\_\_\_\_  
Name of Witness(es): \_\_\_\_\_

Have you reported this to anyone else: Yes \_\_\_ No \_\_\_ If so, who? \_\_\_\_\_

Signature of reporting person (optional): \_\_\_\_\_ Date: \_\_\_\_\_

Note: Completion of this form will initiate an investigation of the alleged incident of bullying or harassment outlined in this form. Please provide sufficient information to permit a meaningful investigation. All information will be confidential except for that which must be shared as part of the investigation. Submission of a good faith or complaint or report of bullying or harassment will not affect the complainant or reporter's future employment, grades, learning, or working environment or work assignment. By signing above, you are verifying that your statements are true and exact to the best of your knowledge.  
Ed. Code 234-234.5.

Bullying means any severe or pervasive physical or verbal act of conduct, including communications made in writing or by means of an electronic act directed towards one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following:

- a. Placing a reasonable pupil in fear of harm to that pupil's person or property
- b. Causing a reasonable pupil to experience a substantially detrimental effect on their mental health.
- c. Causing a reasonable pupil to experience substantial interference with their academic performance.
- d. Causing a reasonable pupil to experience substantial interference with their ability to participate in or benefit from the services, activities or privileges provided by a school.